



Notification of the employee's return to work following an absence

Notification of a scheme member returning to work after leave of absence due to:

A trade dispute

Unpaid leave of absence (authorised)

Unpaid leave of absence (unauthorised)

Employer:

Employee name (in full):

NI No:

Period of absence

Period of absence from: to:

Have you told the member they can pay towards covering the 'lost pension' from an authorised absence via a shared cost additional pension contribution (SCAPC)?

Yes

No

Please note, members wishing to use this option must choose to do so within 30 days of returning to work following the absence for this option to be available therefore must be given.

Number of unpaid days:

Unpaid period from:

Has the member chosen to pay additional pension contributions to cover the absence?

Yes

No

If yes, what was the amount of contribution paid:

If yes, were the contributions paid: Regularly or by lump sum

If contributions were paid regularly, from: to:

Declaration

Name:

Job Title:

Date:

Signed:

Please return this form to us by email at pensions@shropshire.gov.uk, or post it to: Pensions, PO Box 4826, Shrewsbury, SY1 9LJ

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