



**Shropshire
County
Pension Fund**

i-Connect Developments Employer Webinar

Wednesday 15th February 2023

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Shropshire County Pension Fund

lgps

Introduction



Agenda



1. Payroll Submission Dashboard Changes
2. Overview of New Pay Remittance
3. Document Upload
4. Final Remarks - a few reminders on Year End 2023, Assumed Pensionable Pay and a very brief update on McCloud data checking
5. Final Questions



Payroll Submission Dashboard



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Payroll Dashboard – What Has Changed?



- Fields have been re-ordered so there are now three columns, showing:
 - Pay Summary
 - Period Contributions
 - Year to date contributions
- Additional Contributions/ARCS have been split into Pay Period and Year To Date amounts.
- Secondary Contributions added to pay period and YTD - this will only be populated for those employers we know make one payment each month which covers their contributions and monthly deficit.
- Totals and remittance details added to the bottom of the dashboard.



Payroll Submission Dashboard Changes



Why has it changed?

- To make the submission dashboard easier to read by re-ordering the fields.
- To cater for the new remittance amount capture.
- Link now included to show employer contribution rates.



Recent Activities

File Name	Period End Date	Expected Submission Date	Submission Date	Submission Type	Status
PLSWRK.csv	01-01-2018	01-01-2018	15-11-2022 10:34:20	Payroll Upload	Complete

Submission Statistics

Total Number of Payroll Members Tracked by i-Connect	4
Omitted Payroll Members (present on a previous submission, and no leaver event processed)	0

Payroll Members Submitted	4	Payroll Members in Error	0	Accepted for Processing	4
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Pay Summary		Contributions This Period		Contributions Year To Date (YTD)	
Pensionable Pay (Period)	£1,208.00	Employee Main Contributions	£408.00	Employee Main Contributions	£918.00
Main CARE Pay (YTD)	£286.00	Employee 50/50 Contributions	£31.20	Employee 50/50 Contributions	£31.20
50/50 CARE Pay (YTD)	£16.80	Employer Contributions	£1,004.00	Employer Contributions	£1,161.00
		Add Conts/ARCs	£158.00	Add Conts/ARCs	£158.00
		Shared Cost APCs	£49.36	Shared Cost APCs	£50.02
		Employee APCs	£36.00	Employee APCs	£37.00
		Secondary Contributions	£77.00	Secondary Contributions	£77.00
				AVCs	£176.00

Employer Overall Contribution Rate (Period)	10.5%	Expected Employer Contributions (Period)	£126.84	Expected Employer Payments (YTD)	£2,432.22
View schedule of rates		Difference ⓘ	+£877.16		

	Total Payments Due (Period)	£1,763.56	Total Payments Made (YTD)	£2,000.00
			Difference between Payments Made and Expected (YTD)	-£432.22
	Total Payments Provided (Period)	£2,000.00	Reason for difference (if given)	
	Payment Difference	+£236.44	Test discrepancy reason	

Submitted By User: devlg

Processed By User: devlg



Schedule of Contribution Rates



Link from dashboard
to schedule of
contribution rates

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Pay Summary

Contributions This Period		Contributions Year To Date (YTD)	
Pensionable Pay (Period)	£1,200.00	Employee Main Contributions	£400.00
Main CARE		Employee Main Contributions	£918.00
50/50 CARE			£31.20
			£1,161.00
			£158.00
			£50.02
			£37.00
			£77.00
			£176.00

Schedule of contribution rates

Location 99901

Date Effective From	Date Effective To	Overall Contribution Rate	Primary Contribution Rate	Secondary Contribution Rate	Secondary Contributions (Period)	IHLI Discount
16-11-2020	15-11-2022	9.00%	7.50%	3.50%	£50.00	2.00%
15-11-2017	15-11-2020	10.50%	10.00%	4.00%	£77.00	3.50%
15-11-2016	14-11-2017	10.00%	9.00%	2.00%	£60.00	1.00%

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Payment Difference	+£236.44	Reason for difference (if given)	Sorry boss

Submitted By User: devlg

Processed By User: devlg



Pay Remittance Overview



Remittance Confirmation



- When a monthly return is submitted, a Remittance Confirmation pop-up will appear. You will be required to enter the total payment you plan to make/have made.
- If the amount differs from the Total Payments Due (i-Connect totals), you will be prompted to add a reason for the difference.
- The remittance amount will need to be entered for every submission, but the reason for any differences will only be required if the amount differs from the Total Payments Due.
- Remittance amount, reason for difference and the username of the person who submitted the remittance confirmation will be added to the Contributions Reconciliation report available in i-Connect.



Remittance Confirmation



Submitted By User: devlg

Processed By User:

Events	Total	Pending	Submitted	Completed	Failures	Errors	Suppressed	Progress
New Starter								
Opt In								
Service								
Salary								
Contribution								
Additional C								
CARE Pay								
Service Brea								
Member Det								
Member Add								
Works Addre								
Opt Out								
Leaver	0	0	0	0	0	0	0	

Remittance Confirmation

Please confirm payment amount for this period

Period End Date	Total Payments Due (Period)
01-02-2018	£1,605.56

*Total Payments to be made

£ 1,700.00

Please include a short explanation for the difference, if applicable.

Test remittance reason

I confirm that the figures supplied are an accurate record of the amounts calculated from the payroll and will be paid to DEVLG and AVC providers as appropriate.

Proceed

Back

Proceed

Cancel



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New Employer Contributions Tolerance



- There is a new tolerance added to i-Connect that checks the employer contributions provided on the i-Connect submission against the 'Expected Employer Contributions'.
- Expected Employer Contributions are calculated by i-Connect using the pensionable pay on the submission multiplied by the contribution rate.
- This can be used to check the employer contribution is being applied correctly.
- The tolerance check will need to be authorised by the pension fund, the same as other tolerances (extract upload employers only).



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When will this be effective from?



- The new dashboard and pay remittance will be switched on from the 1st March 2023.
- This date has been chosen to allow employers to get used to the new functionality on their March returns ahead of the new financial year and before this new function would have become mandatory by i-Connect on 1 April 2023.



Document Upload



Document Upload via i-Connect



- New development in i-Connect that will allow you to upload documents for active members e.g. maternity forms.
- Leaver forms can also be uploaded.
- i-Connect will search over your previous 6 months worth of submissions to find members, they don't have to be on your current submission.
- Member records are colour coded to help identify the type of member, green for active member, red for leaver.
- You will only see member details for employers that you have access to.
- New i-Connect role to allow users to upload documents – if additional users are needed please contact the pension fund.



Document Upload – Demos



- **Demo 1** - Upload of a document to an active member (maternity form)
- **Demo 2** - Upload of a leaver form to an active member
- **Demo 3** - Upload of a leaver form to an old leaver (within 6 months)



Final Remarks



And Finally.....



- **Year End 2023** - Remember to ensure all your YTD figures are accurate and complete and final salary is provided. You will be sent two statements to sign and return. An email will be issued in March 2023 clarifying your year end requirements.
- **Assumed Pensionable Pay** - Reminder to input this for all employees who are on a reduced pay or no pay sickness absence and for reduced pay maternity / paternity / parental absences. Further information can be found on our website www.shropshirecountypensionfund.co.uk under the Employer Section / Employer Guide / Absences and changes affecting scheme members. Or you can email pensions@shropshire.gov.uk
- **McCloud Data Checks** - The fund will be doing reasonability tests on your data to check that you have been sending hours changes and absences for those members with pre 2014 service. This will be used in the remedy for those who will have the underpin applied to determine if final salary or CARE pension is the greater. Emails will be coming out to employers to confirm the tests the fund have undertaken in respect of your data. We will require all employers to sign a statement and in some cases further data may be requested from you. Overall data is looking good!
- **New Contribution Rate applicable from 1 April 2023** - The new rates from the 2022 Valuation will need to be applied from 1 April 2023. The fund have issued statements to all employers so please ensure you have been made aware of this at your organisation.





Thank you for listening

Any questions?





**Shropshire
County
Pension Fund**

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